

# How to Create Print-Ready Files Using Canva



To ensure your files print correctly and to minimize issues, please follow our **Canva Quick Guide** and keep in mind:

- Canva designs are created in RGB, so colors may shift when converted to CMYK for printing.
- Avoid neon or very bright RGB colors, as they often cannot be reproduced accurately in print.
- Fonts and graphic effects may look different once processed for printing.
- Make sure the template you select is a print format, not digital or social media.
- Paid subscription may be needed to export a print production level PDF.
- Spot (PMS) and specialty inks are not supported.

Due to the limitations of Canva, there may be a shift in colors or layout once files are processed for print. Should a file need corrections, an additional fee may be assessed.

# Canva Quick Guide

## 1 Start Your Design

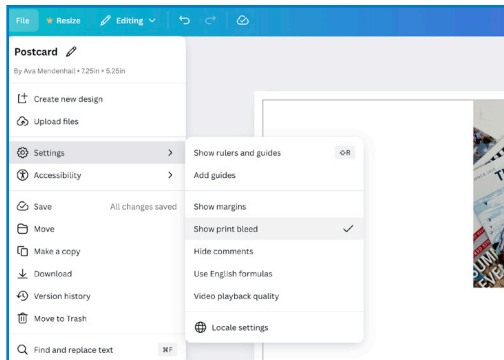
Know your final trim size before you start.

- Example: A standard postcard is 9" x 6" (9"x 6" is the trim size)
- In Canva: Create a Design > Custom Size and enter 9" x 6" as your dimensions

## 2 Add Bleed for Edge-to-Edge Printing

If your design will have images or graphics that go edge to edge, add bleed to your art. Bleed is extra space that ensures your background and images print without white borders. Canva allows for a standard bleed of 0.125" on each side.

- File > View Settings > Show Print Bleed
- Extend backgrounds/images to the bleed area



## 3 Keep Critical Content Inside the Safe Zone

Keep text, logos, and important graphics at least 0.125" inside the trim line to prevent cut-off.

## 4 Use High-Resolution Images

Use high resolution images for the best print quality. Avoid low-res images from the web. A good rule of thumb is that when you zoom into your image, it does not look fuzzy or pixelated; especially when viewing at 100%.

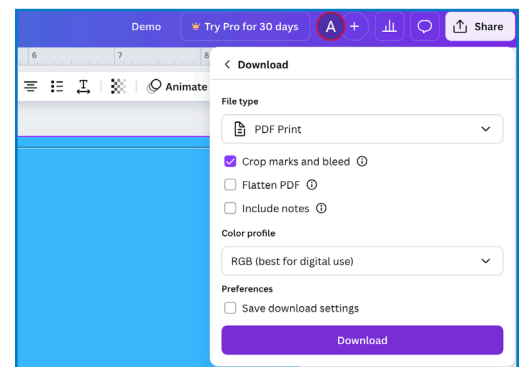
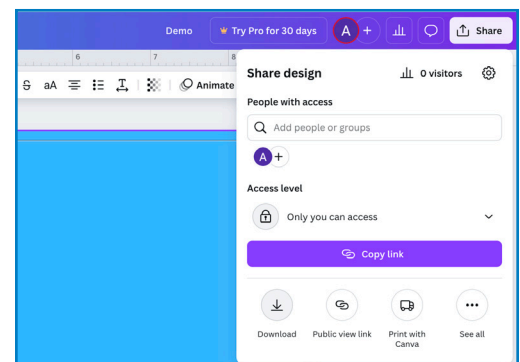
## 5 Color Selection

Avoid neon or very bright RGB colors, as they may not print accurately.

If color accuracy is critical, include PMS or CMYK values for reference.

## 6 Export Settings for Print-Ready PDFs

Share > Download > PDF Print > Select CMYK (available with paid subscription) > Uncheck "Flatten PDF" (to preserve vector elements)> Download.



## 7 Double-Check Before Sending

- Bleeds are included
- Text is inside safe zone
- Images are high-res
- "Flatten PDF" is unchecked